



Franklin Street PS School Council Minutes
Wednesday, November 15th, 2023

Attendance

Present	Marie Allard Lisaan Mohammed Kathleen Homiak Samantha Smith Laura Butcher Jenny Chai Chanelle Dallas-Mattis Mehala Senthuran Andrea Kitchen (Teacher Representative) Josephine Scavuzzo (Vice-Principal) Carolyn Brndiar (Principal)
Absent	
Regrets	Sarah Kennedy Seetha Sriharan

Opening: The second, full meeting of the 2023-2024 Franklin Street PS School Council was called to order at **6:30pm on November 15th, 2023** by chairperson Marie Allard in the Franklin Street PS Library *and virtually, over Google Meet.*

Approval of September minutes

Discussion:

- Approved

Approval of agenda

Discussion:

- Approved

Agenda

Agenda Item: Land Acknowledgment

Presenter: Sam

Agenda Item: Fundraising Options

Presenters: Marie, Sam

Discussion:

- Pizza kits-Marie to advise
 - \$30/\$35 per kit for 3 pizza - school received \$6 back. Decision: too expensive
- Cookie dough (Terra Cotta) - \$15/40 cookies - school receives \$6 back
 - Grade 8s will be doing this
- Subs (January start) - Marie presented to school, need to confirm day of the week and start day
 - Decision - trial run for 4 weeks: Thursdays - Jan 25, Feb 1, Feb 8, Feb 15 then can do again if it's popular
 - Turkey, Meatball (beef), Falafel (Vegan) - cost \$6.00, school to sell for \$7.50, school receives \$1.5 back
 - Delivery is the same as pasta - colour coded and organized by class
- Labels (Mabel's Labels, Oliver's Labels) -Sam sent email, awaiting reply from school
 - decision - Sam to register school - passive fundraising - no pressure - families simple encouraged to select Franklin school if they are buying labels anyways
 - Mabels simply sends cheque once a certain amount has been reached
- Meat & seafood (Macgregors) - Sam to advise
 - One time fundraiser - good quality meats
 - Decision - do it in May (before May long weekend) for BBQ season
 - Sam to get more info
- Burgers (Hero Burgers) -Marie to advise, pending response
 - \$8.50 per burger - too expensive
 - Decision: do not proceed
- Patties - consider - Marie to look into
- Popcorn (Kernels Popcorn) -Multiple options -school concert, random days etc \$1.25 cost
 - Grade 8s to do
- Fresh from the Farm - need added to the list
 - Registration in May, school receives 40% of profit
 - Kathleen to register in May for the family session
- Dietician Session for Parents:
 - Kathleen presented option that is available through her contact / work
 - If no cost and for parents, council is good to proceed (no need for additional board approval)
 - Decision: Kathleen to circle back with options

Action Items	Person Responsible	Deadline
● Finalize Sub Offerings for new year	Marie	November
● Register Franklin with Mabel's label	Sam	November
● McGregors Meat & Seafood - get more info	Sam	New Year
● Fresh From the Farm - get more info to finalize	Kathleen	New Year

- Dietician Session for Parent - get more info
 - Patties - look into as a lunch option
- | | | |
|--|----------|----------|
| | Kathleen | New Year |
| | Marie | November |
-

Agenda Item: Administrators' Report

Presenters: Carolyn & Josephine

Discussion:

- Parent council were trained using PEAC's video summarising Policy 262 and the revised School Council Handbook
- Next steps: School Council is encouraged to review the new handbook and complete the self-assessment form and understand the new recommendations
- Progrant is open for submission
- Parent council access to school council email provided to Council Chairs
- Girls volleyball won areas on Monday
- Boys volleyball started
- Dungeons and Dragons club - 40 plus kids
- Chess Club - 45 plus kids - looking for chess boards
- Yearbook committee
- Student leadership team - working on a mental health day - sometime in Jan (TBD)
- Robotics
- Girls Club (Grades 6-8)
- Request to Parent Council to think about initiatives: would love to bring the Franklin committee into the school - consider how we can do this - examples include:
 - Meet & Greet
 - Math Nights - has been a big hit in the council's past experiences with other schools and other groups
 - Games night
 - Amazing race
 - Winter Wonderland / Carnival
 - Art Auction / Arts Nights
- Considering gently used clothing / toys / book swap
- Will be doing toy drive again this year
- Next year: consider Christmas Bazaar fundraising option - vendor pay for table, school provides space
- Dec 13th - primary concert | Grades 4-8 in the Spring
- Consider Siblings Photo Day? Josephine to reach out to the company doing photo retake to see if it's an option they offer

Action Items

Person Responsible

Deadline

- | | | |
|--|------------------------------|-----------|
| ● Siblings photo day | Josephine | This week |
| ● Options to "bring community into school" | Parent Council to brainstorm | New Year |
-

Agenda Item: Anti-Bullying Event

Presenter:

Discussion:

- Coby Jacobs - Anti Bullying Magic School (full school)
 - Confirmed for Nov 28, 2023 - 8:45 AM K to 3 and 10:30 AM 4-8
 - Still need to pay - school cannot use links - need to send an invoice
 - Decisions:
 - Marie to pay and submit receipt for reimbursement
 - Logistics to be taken care of by school - parent council members are not needed
 - Need access to gym 1 hour before (7:45)
 - Ensure no school bells during the sessions (confirm school bells will not interrupt - no changes needed)
 - 3 flip charts and 3 tables
- Leo Barbe
 - Event scheduled for Tuesday, January 16th, 2024
 - Requirements and logistics for the event-require help from school
 - Due to nature of the event, it will be broken up into Grades 5 & 6 and the Grades 7 & 8 as that works best for his session
 - Grades 5 & 6 focuses on all relationships - school, home, society
 - Grades 7 & 8 focuses on what type of legacy do the students want to leave

Action Items	Person Responsible	Deadline
● Pay Leo	Marie	November

Agenda Item: Family Survey

Presenters: Sam & Marie

Discussion:

- Examples of collected and proposed survey questions - will be sent out - please review and provide comments on draft
- For fundraising, have out popcorn, pretzels, ice cream sandwiches - leave these for the Grade 8s to do
- Goal of survey
- Timing
- Format and distribution

Action Items	Person Responsible	Deadline
● Send out Draft Survey for input	Marie	This week

Agenda Item: Krispy Kreme

Presenters: Marie & Lisaan

Discussion:

- Announcement and posters went out to community on Nov. 1
- Orders due today, Nov. 15th

- Pick-up at FSPS: Friday, Nov. 24th 2-5pm - Marie and Lisaan
- Closed at 141 orders (last year, 240 in first round and second round was 147)
- Consider doing it on weekend so people can buy to bring into office the next day or consider doing it with an “event” / “holiday” as it seems to increase sales
- Decision: do not repeat in spring this school year but book for Feb 12/13 2025 - Marie

Action Items	Person Responsible	Deadline
<ul style="list-style-type: none"> ● Register for Feb 12/13 2025 (Spring 2025) 	Marie	November

Agenda Item: Treasurer’s Report

Presenter: Kathleen

- Raised \$9,288.84 so far for the school year
- Total amount in account: \$17,923.54
- Answering question: how much did we pay for grade 8 trip last year? - \$500 was used from Angel fund (remaining paid by school)
- Cost for 2x play house \$258.24 (total already taken from total)

Action Items	Person Responsible	Deadline
<ul style="list-style-type: none"> ● none 		

Agenda Item: Other Business

Presenters: Josephine, Gail, Lisaan

- Funnel cake provider update-Josephine
 - Confirmed the provider is a no nuts facility but they cannot guarantee employees do not have nuts - very sorry for what happened and will be taking extra measures to ensure communication / signage is clear that they cannot guarantee “nut free”
 - Also, in case it’s a factor, consider not parking under a black walnut tree
 - They sold \$1200 (\$120 back to the school)
- Kindergarten playhouse update
 - Two playhouse purchased
- Pizza Nova-Lisaan
 - There’s been complaints that it’s cold this year but it wasn’t a problem last year?
 - Do we want to consider an alternative provider?
 - Decision: before we consider alternative, let’s call Pizza Nova and let them know of the issues and give them a chance to rectify
- Food drive recap
 - A total of 1,333 items collected
 - 3 winners, one from each division: Robert, Nikopolous, Childerhose
- Franklin Fête
 - Permit update - Lisaan - field is on hold. Decision: not going to secure a rain date

- Form letter for sponsors/donations - we will start earlier this year, plan is to start Jan / Feb
- Staff Appreciation
 - Event being considered for one of the PA Days closer to the end of the year - potentially a brunch TBD or can be a recess / lunch period in May
 - Parent Council cannot pay for it but parents can

Action Items	Person Responsible	Deadline
● Contact Pizza Nova re cold pizza	Lisaan	This week
● Sponsor / Donations requests for Fete (start Jan / Feb)	Marie / Lisaan	New Year

Meeting Adjourned: 7:50 pm

Next General School Council meeting: Wednesday, January 31st, 2024

Proposed future dates:

- Wednesday, January 31st, 2024
- *Additional meeting date to be set between January and June - TBD*
- Wednesday, June 19th, 2024
- Franklin Fête: Thursday, June 6th, 2024